



# H&S Software



## Product

We digitise all your health and safety processes for complete, easy, and efficient compliance. It incorporates company-integrated management system documentation, time and attendance, employee inductions, toolbox talks and training, Safe Systems of Work (SSoW), Risk Assessment Method Statements (RAMS) and briefing evidence, Point of Work Risk Assessment (PoWRA), site inspections/audits and plant and tools checks.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

The software provides a single solution encompassing operational and health and safety compliance.



### EASY SET UP AND DEPLOY

Cloud based Health and Safety Software that works on Desktop and Mobile using a modern browser.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

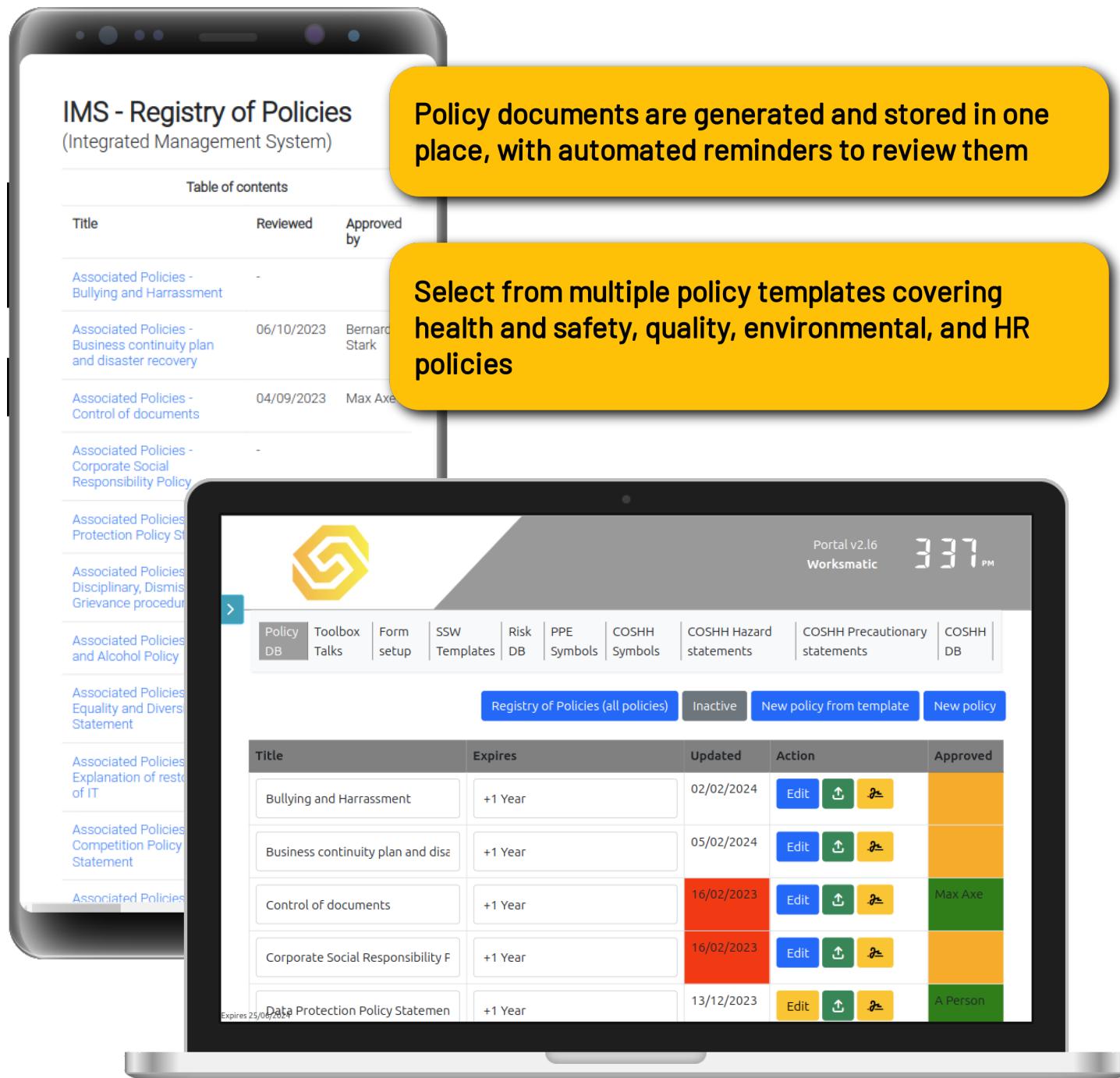
Streamline processes aid competence tracking, risk assessment method statements and site/plant/tool inspections - and more!

## Features

-  Company policies database P4
-  Time and attendance tracking P5
-  Human resources and training P6
-  SSoW & RAMS P7
-  Point of Work Risk Assessment P8
-  Site inspections and audits P9
-  Asset management P10
-  Accident reporting P11

# Company policies database

Policies in the company's integrated management system.



**IMS - Registry of Policies**  
(Integrated Management System)

Table of contents

Title	Reviewed	Approved by
Associated Policies - Bullying and Harrassment	-	
Associated Policies - Business continuity plan and disaster recovery	06/10/2023	Bernard Stark
Associated Policies - Control of documents	04/09/2023	Max Axe
Associated Policies - Corporate Social Responsibility Policy	-	
Associated Policies - Data Protection Policy Statement		
Associated Policies - Disciplinary, Dismissal, Grievance procedure		
Associated Policies and Alcohol Policy		
Associated Policies Equality and Divers Statement		
Associated Policies Explanation of rest of IT		
Associated Policies Competition Policy Statement		
Associated Policies		

**Policy documents are generated and stored in one place, with automated reminders to review them**

**Select from multiple policy templates covering health and safety, quality, environmental, and HR policies**

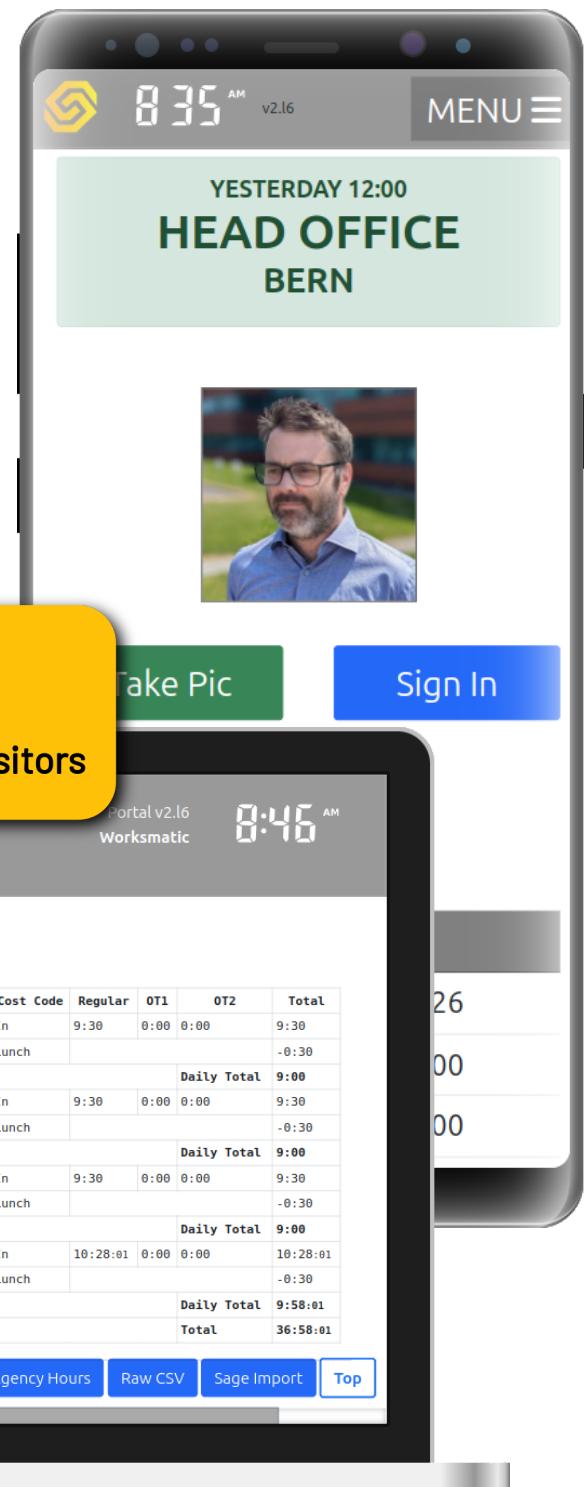
Policy DB   Toolbox   Form setup   SSW Templates   Risk DB   PPE Symbols   COSHH Symbols   COSHH Hazard statements   COSHH Precautionary statements   COSHH DB

Registry of Policies (all policies)   Inactive   New policy from template   New policy

Title	Expires	Updated	Action	Approved
Bullying and Harrassment	+1 Year	02/02/2024	Edit  	
Business continuity plan and disa	+1 Year	05/02/2024	Edit  	
Control of documents	+1 Year	16/02/2023	Edit  	Max Axe
Corporate Social Responsibility F	+1 Year	16/02/2023	Edit  	
Data Protection Policy Statement	+1 Year	13/12/2023	Edit  	A Person

## Time and attendance tracking

- ▶ Accurate time tracking
- ▶ Geofencing capabilities
- ▶ Simplified payroll process with exports
- ▶ Holiday and leave management and multi level authorisation

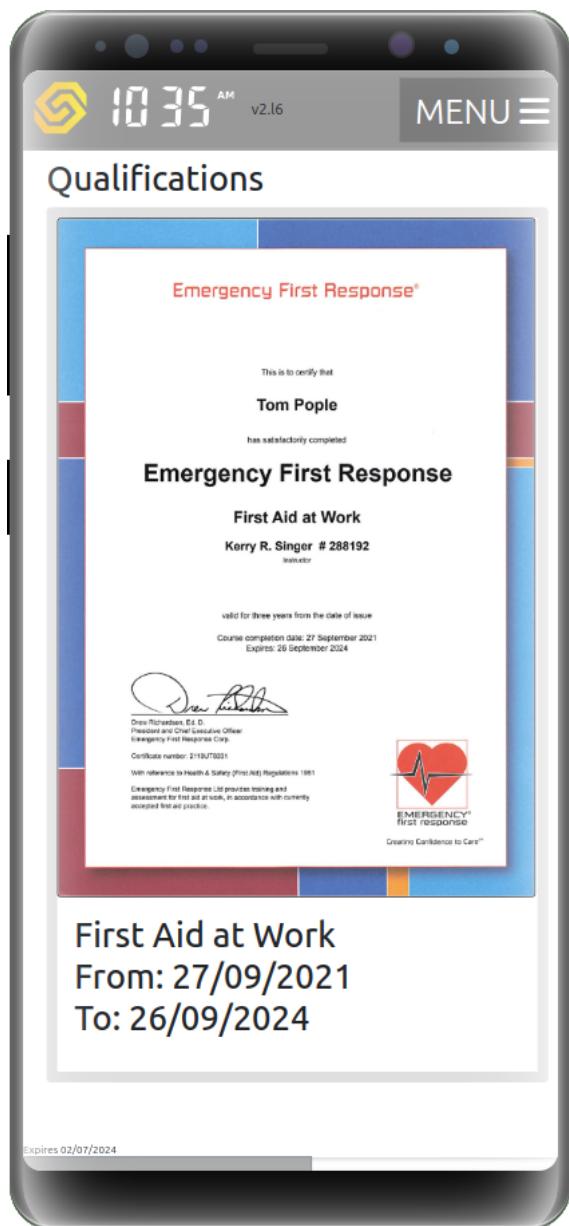


## Human resources and training

- ▶ Qualification tracking
- ▶ Toolbox talks and training

Access company policies

Training matrix - database of competency evidence



A suite of electronic toolbox talks and the ability to generate further company-specific updates and training

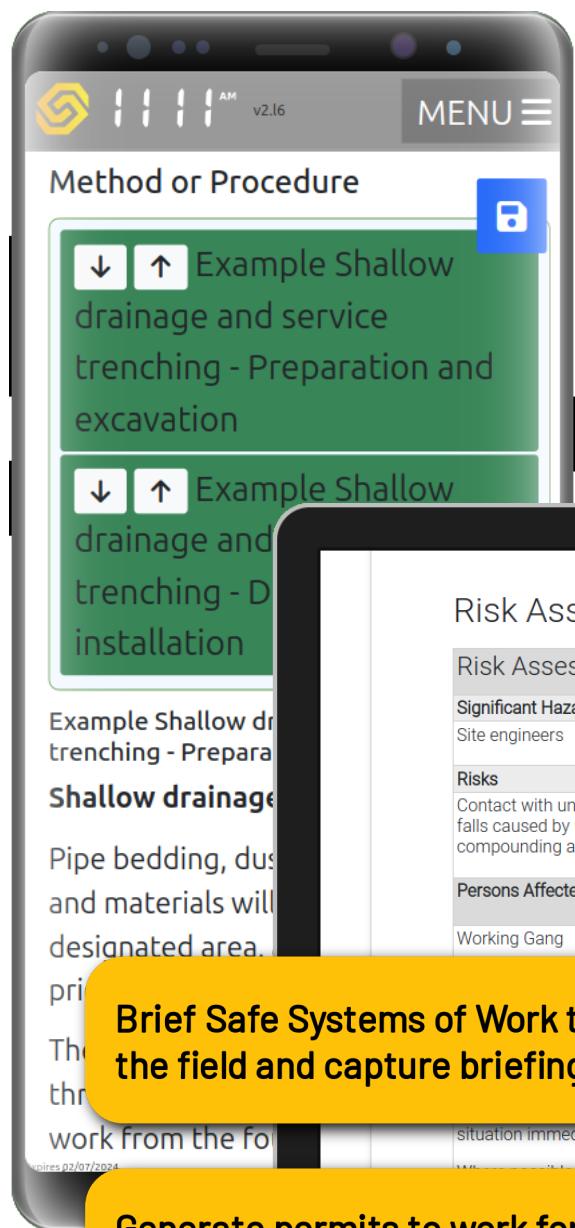
My Projects | Policy Register | Site Photos | Forms | Reports | Logout |

Expires: [ ] Search

4D Training Trailer Skills	4E FDRI and Training	ADI Qualification	Advanced Driving Certificate	Driving Licence Category B	Driving Licence Category B_E
		ethan.mitchell (ADI Qualification)	ethan.mitchell (Advanced Driving Certificate)	ethan.mitchell (Driving Licence Category B)	
		ava.taylor (ADI Qualification)	ava.taylor (Advanced Driving Certificate)	ava.taylor (Driving Licence Category B)	
noah.ramirez (4D Training Trailer Skills)		noah.ramirez (ADI Qualification)	noah.ramirez (Advanced Driving Certificate)	noah.ramirez (Driving Licence Category B)	noah.ramirez (Driving Licence Category B_E)
emma.foster (4D Training Trailer Skills)		emma.foster (ADI Qualification)	emma.foster (Advanced Driving Certificate)	emma.foster (Driving Licence Category B)	emma.foster (Driving Licence Category B_E)

## SSoW & RAMS

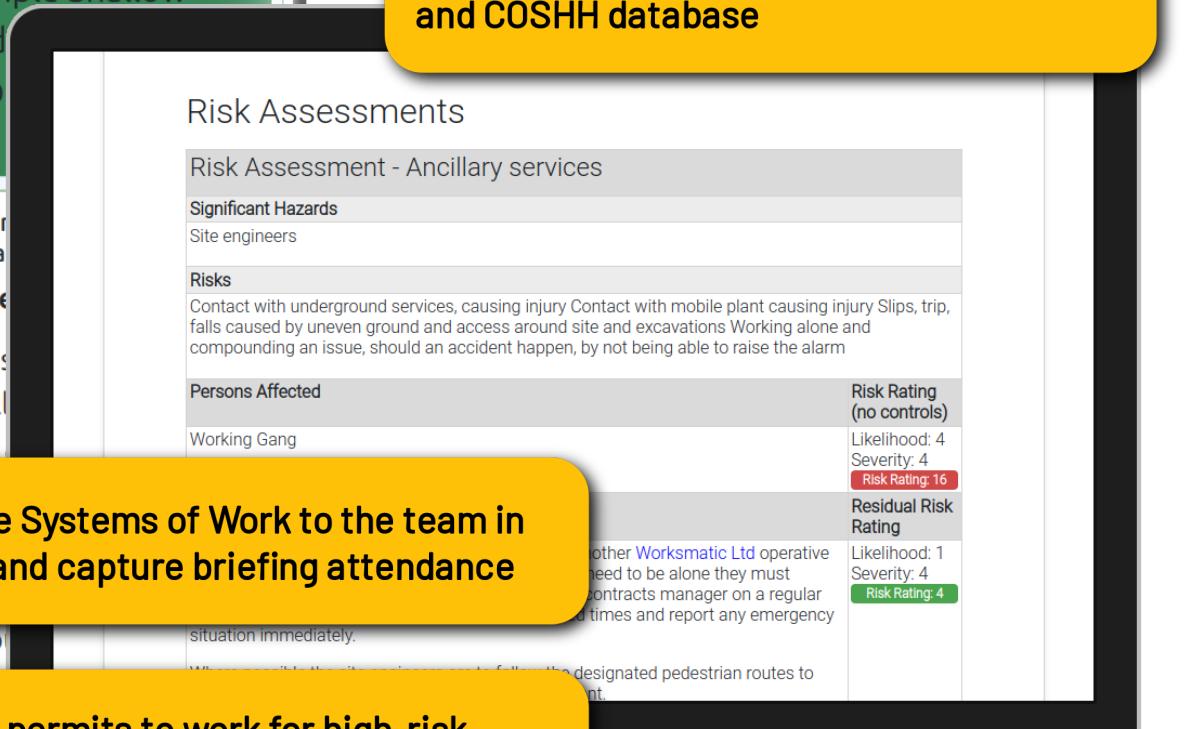
► Safe System of Works (SSoW) / Risk Assessment Method Statements (RAMS) and Briefing Evidence



Build standard operating procedure and risk assessment database - include images and videos for better comprehension

Generate Safe Systems of Work from pre-defined standard operating procedures

Pick from pre-defined risk assessments and Coshh database

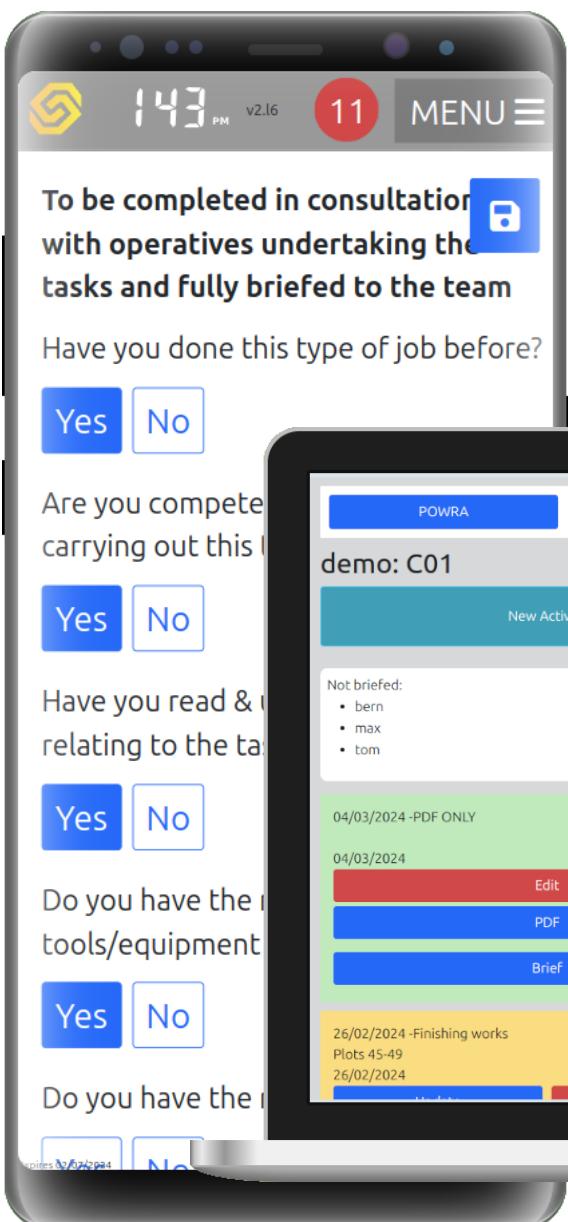


Generate permits to work for high-risk activities; e.g. breaking ground, confined space entry, hot works



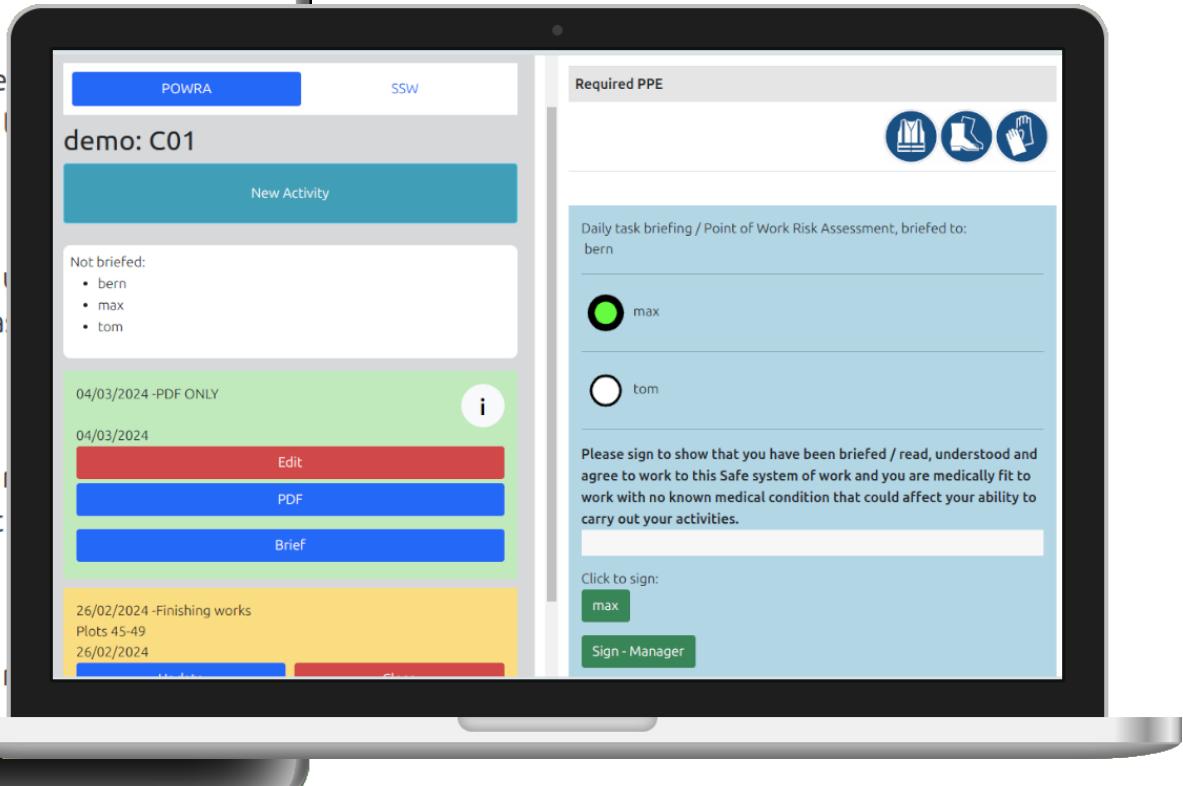
## Point of Work Risk Assessment / Daily brief

► Efficiently documenting communication evidence with remote teams



Field teams can populate simplified Point of work risk assessents live on site

Brief PoWRA to the team in the field and capture briefing attendance





## Site inspections and audits

- ▶ Create and complete site inspections and record them on your phone/tablet, adding images, emails, and PDFs to show compliance
- ▶ Complete more thorough and formal site audits in the same way

The image shows a tablet and a desktop computer displaying safety management software. The tablet screen shows a mobile inspection interface with a 'Question' and 'Inspection Status' table. The table has four rows: 'New', 'Opened', 'In Progress', and 'Closed'. Each row has a progress bar and a 3x3 grid of colored squares (green, red, orange, blue, grey) with an 'X' in the bottom right corner. Below the table are buttons for 'Add answer', a dropdown, and 'Add answers to templates'. The desktop screen shows a more detailed audit interface with a 'MAIN REPORT POSITIVES & OBSERVATIONS' table and a 'ID Comments' table. The audit table lists various inspection elements with their status (Positive, Observation) and assigned to whom (Name Only). The comments table shows two entries with descriptions, images of first-aid and eyewash equipment, and user details (David Campbell, 14/11/2023, 09:09 and 08:54).

ID	Element	Positive / Observation	Assigned To
1	21. First-Aid	Positive	Name Only
2	25. Induction/Training/Competence	Positive	Name Only
3	12. Environment/Waste	Positive	Name Only
4	20. Welfare	Positive	Name Only
5	28. SSOW/RAMS/Permits	Observation	Name Only
6	24. PPE / RPE	Positive	Name Only
7	28. SSOW/RAMS/Permits	Positive	Name Only
8	03. Access/Segregation/Public Interface	Positive	Name Only
9	02. Housekeeping/Storage Arrangements	Positive	Name Only

ID	Comments	Created By	Date
1	First aider information and the location of the nearest hospital were on prominent display within the site office. First aid and eye wash kits were available within the site office.	David Campbell (P-HSS Ltd)	14/11/2023 09:09
2	The sampled competency card for the operative .... was in order.	David Campbell (P-HSS Ltd)	14/11/2023 08:54

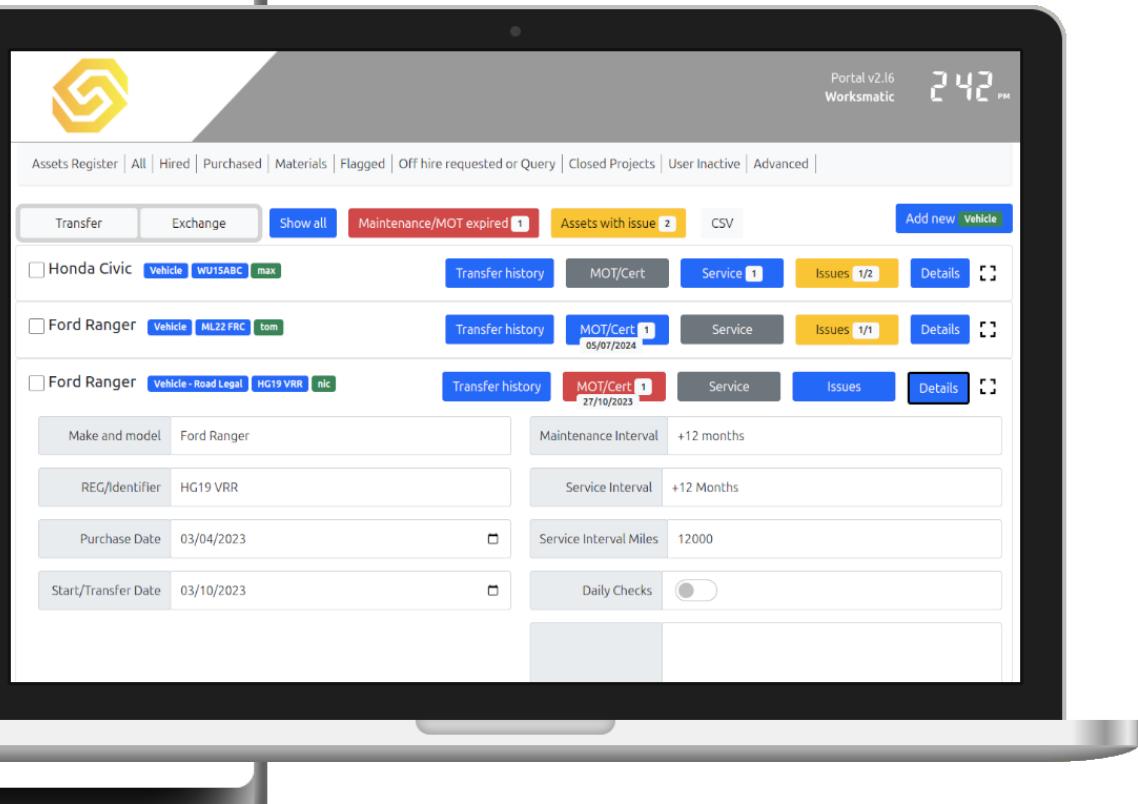
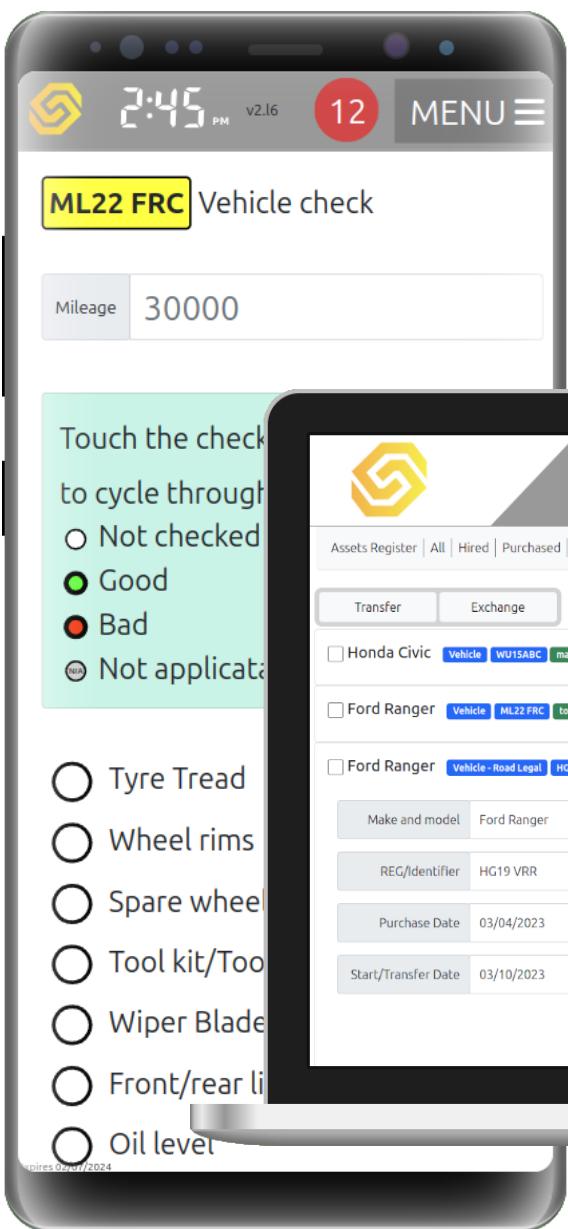


## Asset management

- ▶ Tools, equipment, plant, materials
- ▶ Control of legal documents/certificates
- ▶ PPE allocation

**Single point management of assets, plant and tools. Ability to allocate assets between sites or individuals and to upload and store certificates**

**Digital pre-use checks created to simplify compliance**





## Accident reporting

- ▶ Report accidents and incidents from any device and location
- ▶ Real-time notifications and visibility of all accidents and incidents
- ▶ Complete robust follow-up investigations and monitor trends and statistics
- ▶ Export accident overview to PDF or share live links to reports

The image displays a smartphone and a laptop side-by-side, both showing the XF safety management software interface.

**Smartphone Screen (Left):**

- Header: 3:17 PM v2.16
- Top bar: MENU
- SAFETY section:
  - Toolbox Talks
  - Raise Concern
  - Incident Form (highlighted with a mouse cursor)
  - Fire Register
  - Allocate PPE NEW
- INFO section:
  - Holiday Overview
  - Site Finder
  - My Cards

**Laptop Screen (Right):**

- Header: My Customers | My Projects | Policies | Site Photos | Forms | Reports | Logout
- Top bar buttons: Open Investigation, Export, Close/Archive, RIDDOR or potential RIDDOR (highlighted), Closed, Active
- Table: Accident Report List
  - Project: DEMO, User: tom, Reported: 05/03/2024 17:15, Description: Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot. No significant injury and the IP is ok to continue working.
  - Project: Example, User: tom, Reported: 05/03/2024 16:46, Description: Scaffold collapse resulted in member of the public being struck and receiving head and shoulder injuries.
  - Project: DEMO, User: max, Reported: 05/03/2024 16:40, Description: Electric Shock
- Form: Incident Report (Detailed)
  - Question: Was the affected / injured person a member of the public?  
Options: Yes, No
  - Text area: Description of incident (cause and nature)  
Text: Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot.
  - Text area: Date/Time of accident / incident  
Text: 05/03/2024, 17:13
  - Text area: Where: (place, room, works area)  
Text: North Campus
  - Text area: Machinery, equipment or others involved  
Text: ATV0021 FCX
  - Text area: Cause  
Options: Contact with machinery, Struck by moving vehicle
  - Text area: Affect  
Options: Contusions and bruising, Strains and sprains